

# COLORADO DERMATOLOGIC SOCIETY ANNUAL MEETING

SEPTEMBER 20, 2024

## EXHIBITOR PROSPECTUS

### PROGRAM CHAIR

Maura Caufield Smith, MD  
President, Colorado Dermatologic Society

### MEETING LOCATION

Hilton Denver Inverness  
200 Inverness Drive West | Englewood, CO  
Room: Upper Mountain View

### EXHIBITOR SET-UP

6:45am - Friday, September 20th  
Participant registration starts at 7:30am

### EXHIBITOR TEAR-DOWN

After last break of the day. All breaks & refreshments are located in the exhibit hall.

### ELECTRICITY

Please specify with the CDS prior to the meeting whether you need electricity, power cords, etc. There may be an additional cost for electricity.

### SHIPPING

Due to limitations in storage space, the hotel will only accept packages for an arrival maximum of 48 hours prior to the event. Boxes should be marked with CDS Annual Meeting, responsible party's name, and hold for arrival date of Thursday, September 19, 2024.

Hotel will charge storage fees: Boxes \$2.00 per box, per day. Pallets \$25 per pallet, per day.

Exhibitor is responsible for making shipping arrangements for booth materials. If you plan on using the hotel to ship anything out (even if you have your own pre-printed shipping labels) you will have to complete the hotel shipping forms to ship out. Additional shipping costs based on provider will be assessed by the hotel. Each exhibit company is responsible for additional cost to ship out with a valid credit card. The hotel will NOT process USPS packages.

### SHIP TO:

Colorado Dermatologic Society  
Exhibit (Company Name)  
Attn: Nicole Goddard  
Hilton Denver Inverness  
200 Inverness Drive West  
Englewood, CO 80112



\* Please send packages to arrive at the hotel no earlier than Wednesday, September 18th. Storage fees will apply if received earlier.

### HOTEL

Please contact the Hilton Denver Inverness directly to make any room reservations. State you are with the CO Dermatologic Society meeting to receive the conference room rate. Reservations: 800-832-9053.

### DEADLINE, CANCELLATION & REGULATIONS

Registration deadline is August 17, 2024. Registration may be accepted after the deadline, space available, but the CDS cannot guarantee inclusion in the on-site meeting materials.

Exhibit cancellations in writing sent to [nicole@goddardassociates.com](mailto:nicole@goddardassociates.com) by August 17th are eligible for a refund minus \$100 handling fee. Cancellations after August 17th are non-refundable.

Sponsorship registrations are non-refundable.

By completing the online registration form, you are committing to support the CDS 2024 Annual Meeting. Exhibit company is responsible for exhibit fees, even if the company representative fails to attend. Please remit payment with registration, we will accept registrations without full payment, however you must provide a credit card to hold your space. Full Payment Due: August 17, 2024.

### CDS Tax ID# 84-1189756

W9 can be downloaded from the website.

[www.coloradodermatology.org](http://www.coloradodermatology.org)

Exhibit tables and sponsorships will be assigned on a first come first serve basis by the CDS based on special needs of the exhibiting company. The CDS reserves the right to assign all spaces, rearrange the floor plan, and re-locate exhibit tables as needed. The exhibitor may not assign or sublet space without prior written approval from the CDS.

### CDS CONTACT

Nicole Goddard  
CDS - Executive Director  
303-770-6048  
[Nicole@goddardassociates.com](mailto:Nicole@goddardassociates.com)



# EXHIBIT & SPONSORSHIP OPPORTUNITIES



## EXHIBIT DIMENSIONS

Each exhibit includes:

- One 6' draped banquet table
- 2 chairs
- 2 reps for lunch included
- Additional Reps: \$200

[Click Here  
Register Online](#)

## EXHIBIT OPPORTUNITIES

### Standard Exhibit - \$2,500

- Acknowledgment in program
  - Attend educational sessions
- \* Subject to space availability on a first come first serve basis.

[Visit CDS Website](#)

### Hallway Exhibit - \$2,800 (space is limited)

- Acknowledgment in program
  - Attend educational sessions
- \* Subject to space availability on a first come first serve basis. Hallway exhibits fill up fast, it is recommended you sign up ASAP to reserve this option.

## PAYMENT

Please remit payment with registration online, a credit card will be used to hold your space, but won't be charged unless indicated on the online registration under payment. Online registration must be completed to participate. If you're waiting on company approval, we suggest you complete the registration form prior to approval, especially if you would like a hallway exhibit. Full payment must be received by August 17, 2023.

## SPONSORSHIP OPPORTUNITIES

Sponsorship opportunities are first come, first serve. Payments for sponsorships are non-refundable. You must be exhibiting at the conference to sign up for sponsorships.

### Breakfast Sponsorship- \$3,000

7:30am - 8:00am

Thank you signage will be posted on the main food table(s) during breakfast.

### Break Sponsorship (morning or afternoon) - \$2,000 each

Thank you signage will be posted on the main food table(s) during the break.

### Evening Reception - \$5,000 (1 company sponsor)

- 1.5 hour reception at the conclusion of meeting
- Mix and mingle with meeting attendees
- Opportunity to present 20-minute TED-style talk
- Signage posted outside room

Work with Nicole Goddard for set up.

